QP Contract Holder	Quiet Professionals, LLC	
Contract Number	47QTCA18D006F (Link to QP Schedule 70 Federal Supply Schedule)	
Contract Period	February 01, 2018 through January 31, 2023	
Customer	General Services Administration (GSA)	
Who is eligible to buy?	https://www.gsa.gov/cdnstatic/General Supplies Services/OGP 48002I Oct 2017.pdf	
DUNS Number	828725163	
Special Item Numbers	132 41 Earth Observation Solutions - SUBJECT TO COOPERATIVE PURCHASING Provides geospatial earth observation technologies, products, and services to include, but not limited to ground, satellite and aerial based sensor data and imagery; worldwide digital transmission, internet, data, and video services and products through various networks, platforms, and applications. Offerings include global coverage, imagery, archive storage and distribution, monitoring, base maps (mosaics), and earth observation solutions for accurate, mission critical information for uses to include, but not limited to, environmental, agriculture, meteorology, forestry, fish & wildlife habitats, disaster response and recovery, defense, maritime, mapping, humanitarian support, transportation, and public safety.  Includes direct-downlink and delivery services including ground and mobile ground terminals, direct access service, direct to cell phones, ships, and aircraft. Provides solutions based on commercially available dedicated, shared, or on-demand satellite resources and associated terrestrial components and/or airborne constellation/platforms including Unmanned Aerial Systems (UAS). This includes, but not limited to, ground, satellite-based or airborne communications, sensor data, imagery and geospatial collected or derived services and/or products. Sensor data includes electro-optical; synthetic aperture radar; Hyperspectral; LiDAR, geomagnetic field; gravity field, thermal, sonar, and all other current and emerging technologies.  Includes remote sensing and analytic software products, software applications, software data management and analysis, and cloud applications. The full range of end-to-end data services are in the scope of this SIN to include, but not limited to, advanced data analytics, crowdsourcing, change detection, alert notification, machine learning, and emerging technologies and solutions.  132 51 Information Technology Professional Services - SUBJECT TO COOPERATIVE PURCHASING Includes resources and facilities manageme	

	70 500 Order-Level Materials (OLMs) - SUBJECT TO COOPERATIVE PURCHASING Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is
	placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs, and indirect costs. OLMs are purchased under the authority of the FSS Program and are not "open market items."
	Items awarded under ancillary supplies/services or other direct cost (ODC) SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed. Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs.
	The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials. Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). The cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total value of the order.
	Quiet Professionals, LLC Attn: Leo Kryszewski 2701 North Rocky Point Drive
QP Business Office	Suite 175 Tampa, Florida 813-902-3557 x102 Fax (813) 902-3807 leo@quietprofessionalsllc.com
Contracts Manager	Danielle Gonzalez 813-902-3557 x117 contracts@quietprofessionalsllc.com

- Easy access to commercially available services
- Establish Blanket Purchase Agreements (BPAs) for repetitive requirements
- Direct contractor/customer relationship
- FedBizOpps synopsis is NOT required (Federal Supply Schedules are already synopsized on FedBizOpps)
- Competition in Contracting Act (CICA) requirements have been met [see FAR 6.102 (d)(3)]
- Prices have been determined by GSA to be fair and reasonable
- Ease of ordering Government credit card can be utilized when placing orders

## **How to Order**

Types of orders available	<ul> <li>Blanket Purchase Agreements (BPAs)</li> <li>Delivery Orders</li> <li>Purchase Orders</li> <li>Task Orders</li> </ul>	
Required information	<ul> <li>Period of performance</li> <li>Deliverable items (e.labor categories, hours)</li> </ul>	
Order format	A written order (e-mail, mail or fax), EDI (GSA Advantage!TM) and credit card orders shall be the basis for purchase in accordance with the provisions of this contract. In the case of BPAs telephone orders are permissible.	
Customer order process	<ul> <li>Determine suitability of use of the GSA Information Technology Schedule for the required services</li> <li>E-mail, mail or fax SOW to QP's Business Office</li> <li>Review response from QP, clarify any issues</li> <li>Place order with the QP Business Office using agency order for supplies and services (e-mail, mail or fax), EDI or credit card</li> <li>Pay any invoices monthly</li> </ul>	

## Resources

**GSA's IT Schedule 70 Overview** 

**GSA's Basic Schedule Ordering Guidelines** 

**QP GSA eLibrary**